



**Annual General Meeting: Tuesday
22nd September 2026– 6:30 pm,
Sandal Primary School**

Welcome from PPG Chairs

Attendees: Claire Brown, Lauren Green, Hannah Catania, Laura Aveyard, Gill Gordon, Victoria Topping, Paul Douglas, Isabel Anderson

Apologies: Sarah Lester, Alison Ingleby

Matters arising from Minutes

- Victoria updated - all restricted funds by year group from previous bun sales spent on the inflatables, no funds are restricted by age group any more.
- Santander account - still outstanding adding new Trustees to account, Lauren to check if post in the school office to confirm this.

Trustees Report on previous years activity - see Trustees Report

- Successful year - thank you from Mr Douglas to the PPG committee, brilliant job, really good events, well attended, parents and kids enjoyed it.
- Changes this year to PPG Trustees - has been a learning curve but feel ready to go for next year.
- Full listing of finances in Trustees and finance reports, strong financial position.
- Parent volunteering remains a challenge, more teachers helping and they enjoyed it, Friday night easier for teachers than a Saturday.
- PPG gave £6280 to school - outdoor learning, school trips - if didn't support school trips school would have to ask for more money from parents, children love the trips, especially important for those children that aren't able to do trips outside of school.
- PPG in a position to again offer school £4500-£5000 for trips and explore other ideas for the remaining funds and next years fundraising.
- Thank you to all the volunteers/donations/sponsorship

Accounts from previous financial year

- See financial reports for a full breakdown of money.
- Earned £5261 more this year which has mostly come from the Beer festival that didn't run last year.
- Balance sheet - total reserves £20,002 (inc £1190 fixed assets)
- Threshold for charities needing an independent examiner is increasing to £40,000, so shouldn't need one next year
- Bank account - invest some money in savings accounts, Virgin have specific savings accounts for charities.

Ideas on what to spend the money on

- Trips are a big one, £500 per year group last time, will give at least this for this coming year - to discuss with Sarah Lester.
- Will give a contribution to year 6 Hoodies as the PPG has done in previous years
- IT equipment, computer suite is quite old and chrome books - most of the money for this will come from the school budget.
- Improving outdoor play and learning - looking into updating this with new imaginative play ideas. Sarah Lester is currently researching what other schools are doing (OPAL, scratching shed)
- Cycle track - designers have planners that they will use so hopefully the project can start moving forward. Ideally it will have several different levels of difficulty. School access during the day but community in the evening. Need to crowd fund for certain parts of this project, PPG could also contribute to this. Could also look at getting bikes and helmets for students to use once nearer to completion.

Nominations and Election of Trustees

- Chair - Claire and Lauren
- Vice chair - Gill
- Secretary - Izzy
- Treasurer - Victoria stepping down. [Gillian McLoughlin](#) happy to do parts of this role and work with someone. Need to clarify which aspects Gillian is happy to do and what would be expected of the Treasurer. Ideally someone with accountancy experience. Have until the start of November to really get someone involved but ideally would be in place before this. No capacity for this role within the current PPG committee. The PPG cannot run without this position being filled and events will have to be cancelled.

Other roles within the committee

- Communications and social media - Gill happy to continue to manage this and will look at how can increase social media presence to engage more parent volunteers.
- Hannah happy to continue to help with events and project management - has some work time and will work on reinstating Asana.
- Laura helping with event planning and happy to help with to do lists

PPG event dates 2026-27

- Bun sales are being paused due to Benedict's Law on allergies, will send out communications about this to parents next week.
- Pumpkin trail - spent £400 on sweets last year - Hannah looking at alternatives, Ali is going to work on the trail word for nursery and KS1 and something clue based for KS2
- Christmas - school will have a think about how could make it work to have two rooms available for sessions during the school day. Then a second evening event Thursday 26th November or Thursday 3rd December.
- Trig point challenge along with a kids race - will try and reinstate this in May 2027.
- Beer festival moving back to June/July - Ewan has people who have volunteered to help with the planning for the event. Still undecided if will do it again or not.
- Break the rules or non uniform days - will add in to the year.

AOB First aid training - Lauren and Laura happy to do this